

HOW TO APPLY

On the following pages you will find:

- the application form (2 pages, 4 sides)
- letter of recommendation forms (1 page, 2 sides – 2 copies provided)

Please remove these four pages from the catalogue and complete them as indicated. Make sure they are returned to the address at the bottom of the application form. As mail to Canada often takes a couple of weeks, it is advisable to send your application either by FedEx or Priority Mail.

APPLICATION FEE

The application fee is payable in Canadian dollars. Payment should therefore be made by International Money Order rather than cheque as exchange rates vary almost daily. We are in the process of setting up credit card payment facilities - if this would be your preferred method of payment, please email for details.

APPLICATION FORM

- Please write in ink and make sure your hand writing is legible.
- Photos should be standard passport size and you should be facing the camera. Please ensure that the photos are relatively recent (within two years).

LETTERS OF RECOMMENDATION

Please have the reference forms completed by two individuals who are in a position to evaluate your potential for successfully completing the professional Diploma program at Ongiara College. The forms may **not** be completed by family members, relatives or anyone in a dependent relationship to you (e.g. employees, clients etc.)

N.B.

Before sending off your application we recommend that you photocopy the completed form for your reference. Given the wait for transcript arrivals, there may be some delay between mailing the application and the date of your interview.

Use the checklist below to make sure that you have enclosed all the necessary documents.

APPLICATION FEE	<input type="checkbox"/>
TWO PASSPORT SIZED PHOTOGRAPHS	<input type="checkbox"/>
COPY OF CPR LEVEL 'C' OR 'HCP' CERTIFICATION	<input type="checkbox"/>
CURRENT RESUME (PROFESSIONAL/WORK HISTORY)	<input type="checkbox"/>

Please remember that you must arrange for transcripts (of any credits/degrees previously earned) to be sent directly from the institution where you obtained them to Ongiara College. WE CANNOT PROCESS YOUR APPLICATION UNTIL WE RECEIVE THESE TRANSCRIPTS.



ONGIARA COLLEGE OF ACUPUNCTURE AND MOXIBUSTION

APPLICATION FORM

APPLICATION FOR ADMISSION:

(Please enter the year and month of your intended entry)

MARCH 20..... (YEAR)

SEPTEMBER 20..... (YEAR)

ENCLOSED APPLICATION FEE:

(Please tick the appropriate box)

\$75.00 (up to 3 months prior to start)

\$100.00 (less than 3 months prior to start)

Please see note regarding payment on page 52 of the catalogue.

PART ONE: STUDENT INFORMATION

FIRST NAME

MIDDLE NAME

LAST NAME

NICKNAME/PREFERRED NAME

MAIDEN NAME

MALE FEMALE

MAILING ADDRESS

Tick if to be used as permanent address

STREET ADDRESS

CITY

PROVINCE/STATE

POSTAL/ZIP CODE

() HOME PHONE

() WORK PHONE

() CELL PHONE

EMAIL ADDRESS

WEBSITE

DATE OF BIRTH (DD/MM/YYYY)

SOCIAL INSURANCE/SOCIAL SECURITY NUMBER

CITIZENSHIP

CANADIAN CITIZEN YES NO

US CITIZEN YES NO

LANDED IMMIGRANT YES NO

US PERMANENT RESIDENT YES NO

BIRTH PLACE

COUNTRY OF CITIZENSHIP

EMERGENCY CONTACT

NAME

RELATIONSHIP TO APPLICANT

ADDRESS

() HOME PHONE

() WORK PHONE

() CELL PHONE

FIRST LANGUAGE: ENGLISH YES NO OTHER (Please specify)

TOEFL SCORES: TOEFL LISTENING SPEAKING TSE READING WRITING

PART TWO: EDUCATION

HIGHEST LEVEL OF EDUCATION COMPLETED:

- ASSOCIATE DEGREE (60 credits at baccalaureate level)
- BACHELORS DEGREE
- MASTERS DEGREE
- DOCTORAL DEGREE

PREVIOUS EDUCATION

Please list, in chronological order, each institution of higher education you have attended, indicating dates of attendance, degree earned, major or concentration and date of earned or expected degree

DEGREE	INSTITUTION	DATES OF ATTENDANCE		MAJOR/CONCENTRATION	DATE OF DEGREE
		FROM	TO		

PART THREE: PRE-REQUISITES

- VALID CPR level 'C' Certification YES Date _____
- (OR) CPR level 'HCP' Certification YES Date _____
- Human Anatomy & Physiology I YES Date _____
- Human Anatomy & Physiology II YES Date _____

If any of these are missing, please outline your plan for completion before commencement of program:

PRE/CO-REQUISITES in Biomedical/General Science/Human Science Courses (15 credits)

COURSE	INSTITUTION	DATE TAKEN	GRADE/ SCORE	CREDITS EARNED

If any credits are missing, please outline below your plan for completion prior to the end of Academic Year Two:

PART FOUR: EMPLOYMENT

CURRENT OCCUPATION

JOB TITLE/OCCUPATION _____

EMPLOYER _____

PROFESSIONAL/WORK HISTORY

Please attach a current resume on a separate sheet of paper.

PART FIVE: COMMUNITY INVOLVEMENT

Please list any past/current experience of community involvement/voluntary work.

PART SIX: GENERAL INTERESTS

Please outline any major passions/interests/hobbies.

PART SEVEN: FINANCIAL PLANNING

How will you finance your education at Ongiara College of Acupuncture and Moxibustion?

- SAVINGS
- PART-TIME EMPLOYMENT
- OTHER (please specify)

PART EIGHT: IN SUPPORT OF YOUR APPLICATION

Please briefly answer the following questions:

1 Why have you decided to study acupuncture?

2 Why have you chosen to apply to Ongiara College?

3 What personal strengths will contribute to your development as a practitioner?

4 What will personally challenge your development as a practitioner?

5 What experience do you have working with other human beings?

PART EIGHT continued

6 How would you describe your interpersonal skills?

7 Do you have personal experience of acupuncture treatment: YES NO

If you answered yes to question 7, please check the appropriate box(es) below.

- TCM JAPANESE ACUPUNCTURE
 FIVE ELEMENT ACUPUNCTURE Other

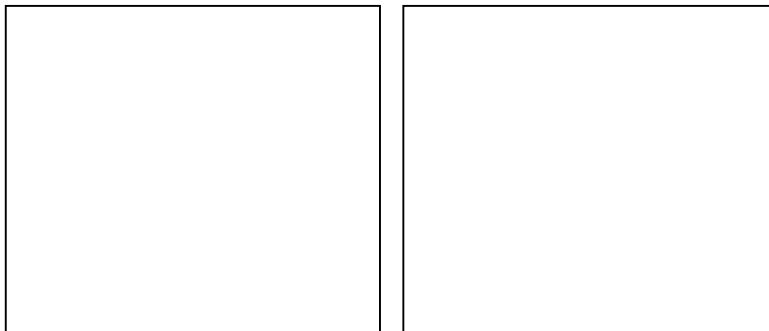
8 In what province/state/country do you intend to practice acupuncture? _____

9 Is there anything else you wish to add in support of your application?

PART NINE: SUBMISSION

Have you ever applied to Ongiara College before? YES NO
Have you ever been dismissed or suspended from any college, university or acupuncture institution for scholastic or disciplinary reasons? YES NO
Have you ever been convicted of a criminal act? YES NO
If so, please explain on a separate sheet of paper.

PLEASE ATTACH TWO PASSPORT SIZED PHOTOS OF YOURSELF IN THE SPACE BELOW



Please sign the statement below and send the completed application form to the address at the bottom of this page.

I certify that the information provided in this application is true to the best of my knowledge. I grant permission to Ongiara College to contact the institutions named above.

APPLICANT SIGNATURE

DATE

**RETURN FORMS TO:
ONGIARA COLLEGE OF ACUPUNCTURE AND MOXIBUSTION
1198 RIDGE ROAD N, RIDGEWAY, ONTARIO, L0S 1N0, CANADA**